

Official Use only

Form No : _____

Received on: _____

Appendix 'A'

**APPLICATION FORM FOR ALLOTMENT OF TAILOR SHOP
AT RASHTRIYA MILITARY SCHOOL BENGALURU**

1. Name of Applicant : _____
2. Statue of Applicant : _____
(ESM/Disable Solider/War Widow
Widow of ESM/Civilian)
3. Date of Birth & age as on last date: _____
4. Present Address : _____

5. Permanent Address : _____

6. Tele No and E-mail : _____
7. PAN No : _____
8. GSTIN No : _____
9. Bank Details:-
 - (a) Account number : _____
 - (b) Account Type : _____
 - (c) Bank Name & Branch : _____
 - (d) IFSC Code : _____
 - (e) MICR Code : _____

Photograph
of applicant

10. Documents enclosed along with application (Self attested only):-

- | | | | | |
|-----|---|--|---|--------|
| (a) | Discharge Book | } (Applicable only in case of ESM/Disable
Soldier, War Widow, Widow of ESM) | - | Yes/No |
| (b) | Pension Pay order | | | |
| (c) | Experience Certificate (if any) | | - | Yes/No |
| (d) | Education Certificate | | - | Yes/No |
| (e) | Bank pass Book, FDRs & Share Certificate (if any) | | - | Yes/No |
| (f) | Income Tax Returns for last 03 Years | | - | Yes/No |
| (g) | GST certificate& Commercial Shop Certificate | | - | Yes/No |
| (h) | GST returns for last 03 months | | - | Yes/No |
| (j) | FASSAI certificate deals with food products. | | - | Yes/No |
| (k) | List of items to be sold at Shop | | - | Yes/No |
| (l) | Earnest Money | | - | Yes/No |

11. I have read the instructions attached at as Annexure will be abided by them in application and spirit.

Place :

Date :

(Signature of Applicant)

DETAILS OF SHOP AVAILABLE FOR BIDDING/OCCUPATION

Ser No	Nature of Shop	Minimum Bidding Amount(in Rs)	Biding by the applicant	Signature of Bidder/Applicant
(a)	Tailor Shop	Rs. 10,000/-		

Note: No overwriting/whitener permitted. In case of Error, please score out neatly and write above the figure duly signed.

Place :

Date :

(Signature of Applicant)

Annexure

(Ref to Para 11 of application form)

INSTRUCTIONS

1. Application for allotment of shop duly completed by the desirous candidates on prescribed form will be deposited along with a Bank Draft of Rs 300/- (**Rupees Three Hundred Only**) payable to Principal, Rashtriya Military School Bengaluru as earnest money. The earnest money will not refund to those candidates not allotted shop. For those selected for allotment of shop earnest money will be adjusted towards security deposit/rebate. If an applicant is selected and allotted a shop and is unable to open business within 15 days of time from the date of allotment or if he/she declines to accept the allotment after selection, his/her earnest money will be forfeited and the allotment will be cancelled.
2. Priority of allotment of shop will be as per Para 8 of DGL W&E letter No B/89915/AP-2/2003/Land (Policy & ANC)/75 dt 28 Sep 2017.
3. **Financial Documents.** Applicants will submit their financial status by giving copies of bank pass book, FDR and share certificate (if any). The applicant should be financially sound to run the allotted shop in a befitting manner.
4. All applicants will ensure documents are attached as per para 10 of application form.
5. **Age Limit.** Applicant should not be above the age of 60 years on the date of application.
6. **Revision of Rebate.** Rebate for the shops will be fixed by a Board of Officers to be held in the month of January every year.
7. **Mode of Payment of Rebate.** Rebate will be deposited by shopkeepers every 5th of month through bank draft payable in the name of "Principal, Rashtriya Military School Bengaluru". If shopkeeper fails to pay the rebate within prescribed time 4% interest rate will be applied on the entire rebate.
8. **Payment of Rent and allied charges.** All Allottees of shops will clear the rent bills and electric/water charges once such bills are received by them from MES by depositing into govt treasury through MRO and intimate the concerned office about the payment. MES will fwd rent bills direct to shopkeepers under intimation to RMS Bengaluru. In case of rent bills are not cleared by due date, intimation will be sent to MES authorities to take necessary action by disconnecting electricity and water supply as per rules.
9. **Responsibilities and Liabilities of Shopkeeper.** Each shopkeeper will ensure the following during his contract period:-
 - (a) Should be polite to cadets and customers.
 - (b) Should display price list of items duly approved by Board of Officers of RMS Bengaluru.

- (c) Deposit rebate and rent and allied charges in time.
- (d) Keep premises of shop neat and clean at all time.
- (e) Should not allow anyone to sleep in the shop premises. A fine of upto Rs. 500/- be will be imposed by the RMS Bengaluru against such defaulters for the first time and may also lead to cancellation of allotment if repeat the same.
- (f) Obtain security pass from Sub Maj, RMS Bengaluru for his servant/staff.
- (g) Ensure no unauth business is carried out in shop premises other that what is contained in the licence/ contract deed.
- (h) Allottees shop keepers to forward one post card size of photograph to RMS Bengaluru.

10. **Identification of shop owner.** All shopkeepers will be issued with an Identification Certificate with a post card size photograph passed and duly signed and stamped by the Administrative Officer, RMS Bengaluru. This will be displayed prominently inside the shop.

11. **Employed of Servant.** Each shopkeeper will auth to employ only two servants/staff for each shop after proper police verification. Shopkeepers will obtain security pass in r/o of the servants employed in the shops from Sub Maj, RMS Bengaluru on production of police verification. No addition servants or relative will be employed by the shop keepers. However, on the request of shop keeper, additional servants may be permitted at the discretion of Principal. If any shopkeeper wants to employee more than two servants in his shop, he should pay Rs. 2000/- (Rupees Two Thousand Only) per servant per annum, in addition to the rebate being paid by him per month.

12 Allottees will be present at the shop for maximum period, unless he/she is engaged in procurement of stock or is sick. The shop will only be run by the dependent, i.e., mother, father, un-employed son and unmarried daughter. Under no circumstances shop will be run by the Manager etc. Income Tax returns of last two years to be submitted for additional servants.

13. If any shopkeeper is going out of station and wants to his dependent to manage the business for that duration, permission of absence will be taken from Principal, RMS Bengaluru and specific permission also for his dependent be taken for the duration from Principal, RMS Bengaluru.

14. **Violation of Terms and Conditions.** In case any shopkeeper is found to violate the terms and conditions of licence deed or his services are found to be unsatisfactory of his rates are higher that the prevailing market rates or his shop is found to be unhygienic or the behaviour of shopkeeper of his servant has been impolite and the above facts are substantiated by investigation, the Principal may at his discretion, levy a fine upto Rs 5000/- (Rupees Five Thousand Only) depending upon the gravity of offence committed. Subsequent offence may lead to cancellation of licence/contract deed without notice if deemed necessary and eviction under PPE Act 1971.

RASHTRIYA MILITARY SCHOOL, BENGALURU

INVITATION FOR SUITABLE VENDOR FOR THE TAILOR SHOP

UNIFORM WITH CLOTH AND STITCHING CHARGES

S.No	NOMENCLATURE	PANT	SHIRT	CHARGES
1.	Khaki Dress	Full	Half	
2.	Khaki Dress	Full	Half	
3.	Mufti Dress	Black Full	White Full	
4.	Dinner Night Dress	-	Half with Loop	
5.	White Shirt	-	Full	
6.	Black Pant	Full	-	
7.	Group C Uniform A	Full	Half	
8.	Group C Uniform B	Full	Full	
9.	Blazer	With School Monogram, Coat cover &Hanger		
10.	NCC Uniform with all Accessories	Naval Wing, Army Wing & Air Wing		
11 .	Civil Dress	Full	Full/Half	