

Official Use Only

Form No : _____

Received on : _____

Appendix 'A'

(Ref para 6 of Dtd 11/21 letter No
B/89915/AP-2/2015/II and Policy & AIC, II
dt 28 Sep 2017)

APPLICATION FORM FOR ALLOTMENT OF SHOP AT RMS BENGALURU

1.	Name of Applicant	:	_____	<div style="border: 1px solid black; padding: 10px; text-align: center;"> Photograph of applicant </div>
2.	Statue of Applicant (ESM/Disable Soldier/War Widow Widow of ESM/Civilian)	:	_____	
3.	Date of Birth & age as on last date:	:	_____	
4.	Present Address	:	_____	
		:	_____	
		:	_____	
5.	Permanent Address	:	_____	
		:	_____	
		:	_____	
6.	Tele No and Email	:	_____	
7.	PAN No	:	_____	
8.	GSTIN No	:	_____	
9.	Bank Details	:	_____	
	(a) Account Number	:	_____	
	(b) Account Type	:	_____	
	(c) Bank name & Branch	:	_____	
	(d) IFSC Code	:	_____	
	(e) MICR Code	:	_____	

10. Documents enclosed along with application (Self attested only):-

- | | | | | |
|-----|---|--|---|--------|
| (a) | Discharge book | } (Applicable only in case of ESM/
Disable Soldier, War Widow,
Widow of ESM) | - | Yes/No |
| (b) | Pension pay order | | - | Yes/No |
| (c) | Experience Certificate (if any) | | - | Yes/No |
| (d) | Education Certificate | | - | Yes/No |
| (e) | Bank Pass Book, FDRs & Share Certificate (if any) | | - | Yes/No |
| (f) | Income Tax returns for last 03 years | | - | Yes/No |
| (g) | GST certificate & Commercial Shop Certificate | | - | Yes/No |
| (h) | GST returns for last 06 months | | - | Yes/No |
| (j) | FSSAI certificate deals with food products. | | - | Yes/No |
| (k) | List of items to be sold at shop | | - | Yes/No |
| (l) | Earnest Money | | - | Yes/No |

11. I have read the instructions attached at as Annexure will be abided by them in application and spirit.

Place :

(Signature of Applicant)

Date :

DETAILS OF SHOPS AVAILABLE FOR BIDDING /OCCUPATION

Ser No	Nature of Shop	Minimum Bidding Amount (in Rs)	Bidding by the Applicant	Signature of Bidder / Applicant
1	Unit Shop	7500		

Note: No overwriting /whitener permitted. In case of ERROR, please score out nearly and write above the figure duly signed

Place:

Date:

(Signature of Applicant)

Annexure

(Ref to Para 11 of application form)

INSTRUCTIONS

1. Application for allotment of shop duly completed by the desirous candidates on prescribed form will be deposited along with a Bank Draft of Rs 300/- (**Rupees Three Hundred Only**) payable to Principal, Rashtriya Military School Bengaluru as earnest money. The earnest money will not refund to those candidates not allotted shop. For those selected for allotment of shop earnest money will be adjusted towards security deposit/rebate. If an applicant is selected and allotted a shop and is unable to open business within 15 days of time from the date of allotment or if he/she declines to accept the allotment after selection, his/her earnest money will be forfeited and the allotment will be cancelled.
2. Priority of allotment of shop will be as per Para 8 of DGL W&E letter No B/89915/AP-2/2003/Land (Policy & ANC)/75 dt 28 Sep 2017.
3. Financial Documents. Applicants will submit their financial status by giving copies of bank pass book, FDR and share certificate (if any). The applicant should be financially sound to run the allotted shop in a befitting manner.
4. All applicants will ensure documents are attached as per para 10 of application form.
5. Age Limit. Applicant should not be above the age of 60 years on the date of application.
6. Revision of Rebate. Rebate for the shops will be fixed by a Board of Officers to be held in the month of January every year.
7. Mode of Payment of Rebate. Rebate will be deposited by shopkeepers every 5th of month through bank draft payable in the name of "Principal, Rashtriya Military School Bengaluru". If shopkeeper fails to pay the rebate within prescribed time 4% interest rate will be applied on the entire rebate.
8. Payment of Rent and allied charges. All Allottees of shops will clear the rent bills and electric/water charges once such bills are received by them from MES by depositing into govt treasury through MRO and intimate the concerned office about the payment. MES will fwd rent bills direct to shopkeepers under intimation to RMS Bengaluru. In case of rent bills are not cleared by due date, intimation will be sent to MES authorities to take necessary action by disconnecting electricity and water supply as per rules.
9. Responsibilities and Liabilities of Shopkeeper. Each shopkeeper will ensure the following during his contract period:-
 - (a) Should be polite to cadets and customers.
 - (b) Should display price list of items duly approved by Board of Officers of RMS Bengaluru.

- (c) Deposit rebate and rent and allied charges in time.
- (d) Keep premises of shop neat and clean at all time.
- (e) Should not allow anyone to sleep in the shop premises. A fine of upto Rs. 500/- be will be imposed by the RMS Bengaluru against such defaulters for the first time and may also lead to cancellation of allotment if repeat the same.
- (f) Obtain security pass from Sub Maj, RMS Bengaluru for his servant/staff.
- (g) Ensure no unauth business is carried out in shop premises other that what is contained in the licence/ contract deed.
- (h) Allottees shop keepers to forward one post card size of photograph to RMS Bengaluru.

10. **Identification of shop owner.** All shopkeepers will be issued with an Identification Certificate with a post card size photograph passed and duly signed and stamped by the Administrative Officer, RMS Bengaluru. This will be displayed prominently inside the shop.

11. **Employed of Servant.** Each shopkeeper will auth to employ only two servants/staff for each shop after proper police verification. Shopkeepers will obtain security pass in r/o of the servants employed in the shops from Sub Maj, RMS Bengaluru on production of police verification. No addition servants or relative will be employed by the shop keepers. However, on the request of shop keeper, additional servants may be permitted at the discretion of Principal. If any shopkeeper wants to employee more than two servants in his shop, he should pay Rs. 2000/- (Rupees Two Thousand Only) per servant per annum, in addition to the rebate being paid by him per month.

12 Allottees will be present at the shop for maximum period, unless he/she is engaged in procurement of stock or is sick. The shop will only be run by the dependent, i.e., mother, father, un-employed son and unmarried daughter. Under no circumstances shop will be run by the Manager etc. Income Tax returns of last two years to be submitted for additional servants.

13. If any shopkeeper is going out of station and wants to his dependent to manage the business for that duration, permission of absence will be taken from Principal, RMS Bengaluru and specific permission also for his dependent be taken for the duration from Principal, RMS Bengaluru.

14. **Violation of Terms and Conditions.** In case any shopkeeper is found to violate the terms and conditions of licence deed or his services are found to be unsatisfactory of his rates are higher that the prevailing market rates or his shop is found to be unhygienic or the behaviour of shopkeeper of his servant has been impolite and the above facts are substantiated by investigation, the Principal may at his discretion, levy a fine upto Rs 5000/- (Rupees Five Thousand Only) depending upon the gravity of offence committed. Subsequent offence may lead to cancellation of licence/contract deed without notice if deemed necessary and eviction under PPE Act 1971.

Rashtriya Military School Bengaluru**Unit Shop : List of articles/items**

S No	Item Description	Remarks
1	Steel Trunk with black paint only	
2	lock brass small	
3	lock brass 32 mm	
4	lock 40 mm	
5	lock 50 mm	
6	Locks 35 mm	
7	Hangers steel	
8	hangers plastic	
9	hanger with plastic coated	
10	Needles.	
11	Thread Reels (White & Khaki)	
12	Buttons (White & Khaki)	
13	Nail Cutter	
14	Tooth Brush	
15	Tongue Cleaner	
16	Tooth Paste	
17	soap case double	
18	Soap Case single	
19	plastic mug 01 ltr	
20	Washing soap	
21	Washing Powder	
22	bucket plastic 05 ltr best quality	
23	Bucket (Plastic) 05 ltr normal	
24	Bucket (Plastic) 16 ltr	
25	Steel Glass	
26	Combs	
27	school beg	
28	Hair Oil	
29	Mirror	
30	Black wax polish	
31	Black/White Liquid polish	

32	Torch with Cells .	
33	Water Bottle .	
34	Handkerchiefs White normal quality	
35	Handkerchiefs White best quality	
36	Quilt and Light Blanket	
37	Pillow	
38	Narrow Leather Belt for Trousers.with rms bakkal	
39	Towel Bath	
40	Bed Sheet – (White)60*100 with pillow cover	
41	Pillow Cover (White)	
42	side badge set	
43	school belt blue	
44	table cloth check cloth all colour	
45	Mosquito Net	
	<u>Stationary list</u>	
46	Pens	
47	Pencils	
48	Eraser/Sharpeners	
49	Geometry Box	
50	Notebooks/Drawing Books	
51	Drawing Kit & Art materials.	
52	Practical Notebooks/Files.	
53	Chart Papers/Brown covers/	
54	Fevicol/Glue/Cello tapes	
55	Permanent Ink Marker	
56	Clip Board .	
57	and other essential stationeries/ requirements	

Uniform Readymade List

58	Shoes Sports –White (Water resistance) unistar/v star	
59	white sports shoes sega	
60	Shoes Leather Black Oxford Pattern	
61	Socks – Nylon White	
62	Socks - Nylon Black	
63	game socks blue	
64	white p t socks	
65	Stocking Woollen Navy Blue.	

66	Vest – White Cotton	
67	Underwear	
68	House Colour T-Shirts (Blue/Green/Yellow/Red)	
69	PT T.Shirt (white)	
70	White T.shirt	
71	Black Shorts jali cloth	
72	Black Shorts super poly cloth	
73	Cap School Casual	
74	Cap Beret Grey	
75	Cap Badge 01 No.	
76	Shoulder Title/Badge	
77	Lanyard	
78	School Belt Leather	
79	School Tie.	
80	Tie Pin	
81	Waist Band	
82	Pocket Crest for Blazer	
83	key lace	
84	lace guard	
85	boot lace	
86	swimming costume for boys cadets	
87	swimming costume for girls cadets	
88	house name plate	
89	name written in steel box	
90	black belt civil	
91	ncc name plate	
92	Track Suit	